

## “Important Notice: For Foreign National Guests”

This plan requires approval. Please note that reservations cannot be approved if guest information is not provided at the time of reservation. The procedure after submitting your reservation request is as follows:

1. After confirming your request, we will send a confirmation email to your registered email address from the Former Mitsui Family Shimogamo Villa, asking you to verify that the reservation details are correct.
2. Approval will be granted once your reply is confirmed. If no reply is received, the reservation request will be canceled approximately one week after submission. Please note that the deadline is 4 days prior to the usage date, so prompt replies are required for last-minute reservations.
3. This plan has a cancellation policy. Please review the details below.

### 【Cancellation policy】

- If cancellation is unavoidable, please process it via this reservation site by 11:45 PM, 4 days prior to your reservation date.
- Cancellations made after the above deadline will incur the following cancellation fees:
  - 3 days before the usage date: 20% of the total fee
  - 2 days before the usage date: 50% of the total fee
  - 1 day before the reservation date: 80% of the total fee
  - On the usage date: 100% of the total fee
- If there are changes in the number of guests after the deadline, please contact the Former Mitsui Family Shimogamo Villa directly.

Finally, please ensure that emails from the Former Mitsui Family Shimogamo Villa can be received by adjusting your domain settings to allow messages from “select-type.com” and “kyokanko.or.jp.” If these settings are not applied and you fail to receive our email, your reservation will not be completed. Please take sufficient care to avoid this.